

WST 4940 (class #16986)
Spring 2024
INTERNSHIP IN WOMEN'S STUDIES

asynchronous

INSTRUCTOR INFORMATION

PROFESSOR: Alyssa N. Zucker, Ph.D.

OFFICE: Ustler Hall 204

PHONE: 352-273-0384

E-MAIL: azucker@ufl.edu

OFFICE HOURS: Tuesdays 10:30-12 and Thursdays 1-2:30; all office hours will be available simultaneously in person and on **Zoom**. Please drop in during these times, no appointment necessary (or email to schedule an appointment at a different time).

TEACHING ASSISTANT: Mary Kate DiFresco

E-MAIL: mary.difresco@ufl.edu

OFFICE HOURS: By appointment

COURSE GOALS, OBJECTIVES, AND CREDIT HOURS

Catalog description: Practical experience in the community with a local agency, group, or business involved in women's issues.

By the end of the course, students will:

1. Gain first-hand experience working in an organization that is focused on gender, sexuality, and/or women's issues.
2. Apply knowledge of gender, sexuality, and/or women's studies to practical and professional experiences outside of the classroom and vice versa.
3. Clarify career goals.

This course is for variable credit, which means that students can sign up for 1, 2, or 3 credits of WST4940. Each credit level requires students to work a particular number of hours at the internship site:

- 1 credit: 40 hours/semester (~3 hours/week)
- 2 credits: 80 hours/semester (~6 hours/week)
- 3 credits: 120 hours/semester (~9 hours/week)

Instructional Format: Experiential learning in community agencies with asynchronous companion assignments on Canvas.

This class counts as a core or elective class for all majors and minors in Women's Studies; it is open to other students as well.

COURSE MATERIALS

- All assigned material is available through Canvas.
- Materials and Supplies Fees: None

ASSESSMENT AND GRADES

All assignments are explained in detail on Canvas.

Time Worked: Students will keep track of the hours they work at their site over the course of the term, using the Google sheet provided by the instructor. Alternate time sheets used by the site may be accepted upon request. Supervisors will be asked to attest to the hours completed on the mid-term and final evaluations of the students.

Reflections: These assignments are designed for you to reflect on your internship experiences, tie those experiences to your other coursework, and consider your career goals. More instructions, and specific prompts for the different reflections, are on Canvas.

Discussions: These assignments are designed for you to engage with your peers. You will write on various experiences of your internship. Discussion boards are a place to share your thinking and materials with the class and to provide and get feedback. More instructions, and specific prompts for the different discussions, are on Canvas.

Evaluations: At both the mid-term and end of semester, you will need to work with your supervisor to complete and discuss the evaluation form and then upload it to Canvas. Additionally, at the end of the semester, you will complete an evaluation of your site.

Assignment	Point value	Number of assignments	Total points accruable
Earning all needed hours at site (40, 80, or 120 depending on # of credits)	67	n/a ongoing	67
Reflections	4	3	12
Discussion boards	4	3	12
Evaluations	3	3	9
Total			100

Grading Scale and Policies

FINAL GRADE

This course is graded using the S-U grading system.

An S grade is equivalent to a C (2.) or better, while a U grade is equivalent to C- or lower (<https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>). Therefore, a student earning the equivalent of a C-, D+, D, D-, or E in a course would earn a U grade in an S-U grading framework. Regardless of whether a

student earned an S or U grade in the course, the grade for that course does not calculate into the GPA. S-U grading is not equivalent to Pass-Fail grading. If a student earns a U for a class, credit is not granted for that class, and the course will not count toward degree requirements.

94% and higher = A	80-83% = B-	67-69% = D+
90-93% = A-	77-79% = C+	64-66% = D
87-89% = B+	74-76% = C	60-63% = D-
84-86% = B	70-73% = C-	59% = E

In cases where the number of percentage points falls in between letter grades, points will be rounded to the nearest whole number.

IMPORTANT GRADE NOTE

A grade of C- or lower will not qualify for credit toward a major, minor, Gen Ed, Gordon Rule or College Basic Distribution credit. For more information, see "Grades and Grading Policies" at <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

UNIVERSITY POLICIES AND RESOURCES

Attendance and make-ups

There is no formal attendance requirement for the course portion. Please work out attendance with your internship site and be courteous about notifying them about any absences.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting

<https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at

<https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

ADDITIONAL POLICIES

Academic integrity

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions.

<https://sccr.dso.ufl.edu/process/student-conduct-code/>. If you have any questions or concerns, please consult with the instructor or TAs in this class.

For a list of additional campus resources, see section C 5 here:

https://syllabus.ufl.edu/media/syllabusufledu/syllabi_policy_09_09_2022.pdf

The Office for Accessibility and Gender Equity <https://titleix.ufl.edu/>

Office of Victim Services 1515 Museum Road, (352) 392-5648 (Monday – Friday, 8:00 a.m. – 5:00 p.m.) (352) 392-1111 (after business hours and on weekends)

Alachua County Victim Services & Rape Crisis Center 352-264-6760 Monday-Friday, 8:30AM - 5PM, some services available 24/7

Peaceful Paths Domestic Abuse Network 352-377-8255 (24-hour helpline)

COURSE CALENDAR

This calendar is subject to change for pedagogical or logistical reasons. To the extent possible, students will be notified in advance of any such changes.

Week	Date work due	Work due
1	1/12	Update time sheet with hours earned at internship site Discussion 1
2	1/19	Update time sheet with hours earned at internship site Discussion 2 Reflection 1
3	1/26	Update time sheet with hours earned at internship site
4	2/2	Update time sheet with hours earned at internship site
5	2/9	Update time sheet with hours earned at internship site
6	2/16	Update time sheet with hours earned at internship site
7	2/23	Update time sheet with hours earned at internship site
8	3/1	Update time sheet with hours earned at internship site Evaluation 1
9	3/8	Update time sheet with hours earned at internship site Reflection 2
10	3/15	Update time sheet with hours earned at internship site
11	3/22	Update time sheet with hours earned at internship site
12	3/29	Update time sheet with hours earned at internship site
13	4/5	Update time sheet with hours earned at internship site Reflection 3
14	4/12	Update time sheet with hours earned at internship site
15	4/19	Update time sheet with hours earned at internship site Discussion 3
16	4/26	Update time sheet with hours earned at internship site Evaluations 2 & 3